

ROCK YOUR EVENT

Speaking Event Confirmation

Association: _____ Date: _____

Client Contact: _____

E-Mail: _____

Phone: _____

Fax: _____

Presentation Date: _____

Times: From _____ To _____ (Bliss)

Times: From _____ To _____ (Doug)

Est. no. of Attendees: _____

Location of event: _____

Speaking Fee: \$5,000 plus reasonable travel expenses for both speakers.

Deposit Due: \$2,500. This nonrefundable fee is required as confirmation. Payment to be included with this signed agreement. The balance of the speaking fee and travel expenses are due 30 days following the presentation.

Cancellation: If this engagement is cancelled by the client, the client forfeits the \$2,500 deposit.

Audiovisual Needs: Clip-on wireless microphone, overhead projector and screen, flip chart, one display table at least 6' in length.

*Please complete, sign, and return one copy of this agreement along with your deposit made payable to **Douglas Smith & Associates** to confirm this engagement.*

Authorized Signature: _____

Please return to:

Douglas Smith & Associates Smith
408 Coopers Hawk Drive
Biltmore Park
Asheville, NC 28803
(877) 430-2329
www.DougandBlissPresent.com